RPG 2021
The 10th International Conference on Renewable Power Generation

Registration Guideline 注册须知

1. Registration process 注册流程

1.1 How to register for the virtual conference 如何注册参加在线会议

❖ Registration must be done via the RPG 2021 event website
通过会议官网链接进行注册

❖ **At least 1 author** must register & attend the conference to present the paper
每篇文章至少有一名作者注册并参会做报告

❖ The different registration category can be found on the event website. Whoever attends the conference should make the registration and payment based on the category that suite him/her best.
注册类型请参考会议网站。注册原则为**谁参会--谁注册--谁缴费**

❖ **Single one author** attend/present 2 or more paper, the 2nd or the 3rd paper is the **Additional paper** and is entitled for a discount.
一位作者参会报告 2-3 篇文章，第二篇及第三篇稿件可作为额外文章享受折扣(额外稿件数量分别选 1 或 2)。不同作者参会报告不同文章不能使用该折扣。

1.2 Registration fee 会议注册费

Registration fee is now reduced to about half of the original fee for all registration types for the virtual conference

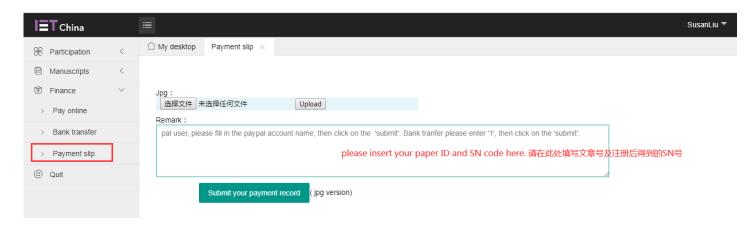| Who register	Registration Type	Early bird (16 Aug 2021)	Standard (13 Sep 2021)
Adult	IET Member	1700CNY/250USD	1900CNY/280USD
	Non-IET Member	1800CNY/280USD	2000CNY/300USD
	2nd/3rd paper-adult	1700CNY/250USD	1700CNY/250USD
Student	IET Student Member	1200CNY/180USD	1400CNY/210USD
	Student Non-IET Member	1400CNY/210USD	1600CNY/235USD
	2nd/3rd paper-student	1200CNY/180USD	1200CNY/180USD
Delegate without paper	Delegate	1000CNY/145USD	1000CNY/145USD

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1.3 Online payment & invoice 在线付款及发票申请

❖ Payment should be made via bank transfer or Alipay. **Paper ID and SN code** should be added as a note when transferring/uploading your payment slip. If the website status display "unpaid", please wait patiently, we need 1-2 working days to confirm the transfer.
可通过银行转账或支付宝付款。请在转账时填写**文章号及注册后得到的 SN 号**并上传支付宝付款截图或银行转账确认单，网站状态显示未付款 unpaid 属于正常状况，我方公司账户需 1-2 个工作日确认到账）

Upload your payment slip here
上传支付宝付款截图或银行转账确认单

1.4 Request for an Invitation letter or Invoice 申请邀请函及发票

❖ **Request for an acceptance letter 申请录用通知**

After completing the registration and payment process, should you need an acceptance letter please send your SN number and paper ID to event@theiet.org.cn to request for an electronic copy of acceptance letter.

若您需要录用通知，请在注册及付款后，发送您的 SN 号及文章号到 IET 会议邮箱 event@theiet.org.cn 我们会有同事为您提供电子版录用通知。

❖ **Request for an invoice/Fapiao 申请发票**

One of the IET staff will contact you to submit information for invoice/fapiao after your payment has been confirmed. Invoice/fapiao can be issued electronically (subject to availability) or send to you via post.

在确认付款成功后，IET 员工会主动与您取得联系并协助您申请发票。可以开具电子发票（每月数量有限）或通过快递邮寄给您。

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2. Contact us 联系我们

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