The 20th IET International Conference on
AC and DC Power Transmission
IET第二十届交直流输电国际会议（ACDC 2024）

July 12-15 2024 | Shanghai China
2024年7月12-15日 | 中国·上海

How to attend the conference /如何参加 ACDC 2024 会议

Dear All ACDC 2024 Delegates/尊敬的 ACDC 2024 参会作者,

As the conference is getting closer, I am writing to send you some detailed information about the conference programme. All authors who have report to do (both poster and oral) should follow the procedure below to complete your presentation.

会议临近，特此向您分享一些关于会议的具体操作流程及说明。所有文章作者（**海报**展示或**口头**报告）需要按照以下汇报流程完成您在此次会议上的文章展示。

Conference date & venue

ACDC 2024 will take place on 12-15 July at **Primus Hotel Shanghai Hongqiao** (address: No. 100, Lane 1588, Zhuguang Road, Xujing Town, Qingpu District, Shanghai, China)

ACDC 2024 会议将于 2024 年 7 月 12-15 日，于**上海虹桥绿地铂瑞酒店**举办（酒店地址：上海青浦区徐泾镇诸光路 1588 弄 100 号, 中国）。IET 不提供酒店住宿及到达会场用车服务，请各位作者自行合理安排行程。

Registration & location

Registration will be held whole day of 12 July & 08:00-08:30 of 13 July 2024. No registration on 14 July.

签到时间仅为 7 月 12 日全天及 7 月 13 日早上 08：00-08：30。7 月 14 日不进行签到。

Date/日期	Time/时间	Location/地点	Audience
12 July 2024	10:00-12:00	Reception Desk on Ground Floor of Primus Hotel Shanghai Hongqiao	All delegates, speakers and chairs to collect delegate packs/invoice on site for attendance of the conference
	14:00-17:00		
13 July 2024	08:00-09:00	Foyer on 2nd Floor outside the Primus Grand Ballroom	

The registration fee entitles the attendee to the following：

- Attend all the conference sessions
  参加会议主论坛及分论坛讲座
- Participate in the discussions
  参与现场讨论
- Visit the poster sessions
  参观海报展示厅
- Receive the USB including the conference proceedings upon arrival at the conference
  包含会议论文集的 U 盘
- The delegate bag handed out upon registration
  参会代表资料
- Morning and afternoon refreshments during the conference
  上下午会议间歇期间茶歇小食
- Buffet lunch on 13 & 14 July for each conference delegate
  7 月 13 和 14 日自助午餐
- Complimentary Gala dinner on 13 July for each conference delegate
  13 日晚最佳论文颁奖仪式及晚宴
- Technical Visit on 15 July (register onsite the conference)
  15 日技术参观（会议现场报名）

Conference programme

Date	Time	Location	Audience
13 July	09:00-12:10	2F_ Primus Grand Ballroom (A+B)	Opening speech and keynotes
	12:10-14:00	1F_ Cafe Central 卓越西餐厅	Lunch
	14:00-14:50	2F_ Primus Grand Ballroom (A+B)	Keynotes
	15:10-17:50	2F_ Meeting room 1, 2+3, 5, 9, 11, 12	Workshops
	18:30-20:00	2F_ Primus Grand Ballroom (A+B)	Best Conference Paper Award and Gala dinner
14 July	09:00-12:30	2F_ Meeting room 1, 2+3, 9, 11, Primus Grand Ballroom A	General and invited session reports
	12:30-14:00	1F_ Cafe Central 卓越西餐厅	Lunch
	14:00-17:30	2F_ Meeting room 1, 2+3, 9, 11, Primus Grand Ballroom A	General and invited session reports
Posters will be displayed from 13 July to 14 July; 海报展示时间为 7 月 13-14 日两天全天			

Draft conference programme, please refer to: https://virtual.oxfordabstracts.com/#/event/4684/program

大会详细（拟定）日程及会场安排，请参见: https://virtual.oxfordabstracts.com/#/event/4684/program

Reporting Procedure 汇报流程

There must be at least one author to attend the conference physically, no online presentation option.

所有文章均必须至少有一名作者现场参会，本次会议不提供线上参会渠道。

- **Oral Presentation 口头报告**

1. Check above online conference programme, find your session room accordingly and get prepared in time.
   查看上方会议日程，根据您口头报告的时间和相应的主题，在会议开始前进入相应会议室准备

2. The session chair will introduce you and then please make your speech on stage within 15 mins (including Q & A).
   在分会场主席简单介绍后，上台进行 15 分钟口头汇报（包含答疑时间）。

3. You need to be there and answer other delegates' questions at your speech slot.
   汇报结束后针对作者提出的疑问进行答疑

4. Click here for Oral presentation guideline
   点击此处查看口头报告指南

- **Poster Presentation Reporting Procedure 海报展示**

1. Prepare and print out the poster before conference and take the poster to conference.
   请各位作者在会前自行打印海报，并携带参会。

2. Poster display room locates on **2F in Primus Ballroom C**, please take your poster to the registration desk on **12 July** (whole day) or **08:00-08:30 on 13 July**. Delegate may view the posters during the Refreshment Break during the two-conference day.
   海报展示厅位于 **2 楼铂瑞厅 C**，请在 **7 月 12 日**（全天）或 **7 月 13 日上午 08：00-08：30** 期间携带您的海报前来签到。为期两天的会议中，请在茶歇及会议间隙进入海报展示厅，针对参会人员提问进行答疑。

3. Your poster will be displayed during the two days.
   会议两天内将持续进行海报展示

4. Answer questions in time
   请及时回答来自其他参会人员的提问

5. Click here for the Poster guideline
   点击此处查看海报制作指南

FAQ 常见问题

1. ACDC 2024 Wechat group 学术交流微信群

Scan below code to join the group

群聊: ACDC 2024 会议交流群

该二维码7天内 (7月15日前) 有效，重新进入将更新

2. How to require a participation certificate? 如何获取参会证明

To require a participation certificate, please email your registration ID to event@theiet.org.cn for the official participation certificate.

如需参会证明，请在会后，将会议注册码（SN number）发送至 event@theiet.org.cn 索取正式参会证明。

3. Can I invite other co-authors to attend the conference? 是否可以邀请他人参会

Only registered users are allowed to participate in the Tencent meeting and communicate with the speaker. Keynote on the plenary sessions will be livestreamed.

为保证注册人员的参会权利，只有注册缴费人员可以参加会议并与参会嘉宾进行交流。我们将对主旨报告部分进行直播。

4. Registration time 会议签到时间

Registration will be held whole day of 12 July & 08:00-08:30 of 13 July 2024.

签到时间仅为 7 月 12 日全天及 7 月 13 日早上 08：00-08：30，请您按时前来签到并领取参会资料。

5. What included in the delegate pack? 参会代表袋中包含：

- Delegate badge as your conference pass
  参会代表证，代表证是您的参会凭证，请在会议期间妥善保管
- Lunch ticket *2 for 13 & 14 July
  两张餐券（13+14 日午餐）
- USB Flash Disk, which includes the digital conference proceedings.
  包含会议论文集等相关资料的 U 盘
- Programme book
  会议手册

6. Hotel reservation

如有需要，请您自行预定

Please click here to check the recommended Hotel nearby the Venue

请点击此处查看会场周边推荐酒店及预定方式

7. 2F floor plan 酒店二楼平面图